

COVERT PUBLIC SCHOOLS  
35323 M-140 HIGHWAY  
COVERT, MICHIGAN 49043

Vision – Covert Public Schools empowers diverse students to achieve, innovate and lead in our global community.

Mission - Help students construct knowledge; using research based strategies in a safe supported environment that nurtures innovators and problem solvers to develop practical skills, scientific knowledge and entrepreneurship to challenges.

#### SEIU JOB POSTING

POSITION: Full Time Paraprofessional

Provide instructional support for students identified as having instructional needs, working in close coordination with classroom teacher.

RATE OF PAY: \$15.30 per hour.

HOURS: Regular School Day.

#### QUALIFICATIONS:

- Associates degree or 60 credit hours or WorkKeys Skill Certificate.
- Strong English/Language Arts background.
- Experience working with minority students in an educational, counseling or coaching capacity.
- Provide direct instruction to students.
- Supervise students in the classroom, during lunch, and at recess.
- Accept additional tasks, projects or assignments as assigned.
- Must speak and write Spanish fluently.
- Willingness to learn WIDA Standards and Assessment protocol.

RESPONSIBILITIES:

1. Assist classroom teacher in the implementation of intervention program for students.
2. Assisting the teacher in developing an extremely positive “can do” climate for students.
3. Leading small groups of students in reading and writing activities as directed by the teacher.
4. Communication with Spanish speaking families.

All Interested Persons Please Submit Resume to:

Covert Public Schools

Attn: Celinda Gilmore [gilmorec@covertps.org](mailto:gilmorec@covertps.org)

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[www.covertpublicschools.org](http://www.covertpublicschools.org)

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