



Van Buren County Emergency Management School Emergency Drills Documentation Form

* Seven-day advance notice required for proper public safety coordination.

Send notice by fax to 269-657-7787 or email to kirkr@vbco.org / polomcakw@vbco.org.

Type of Drill:

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (3 required)

Time of Drill:

- Standard
- Class Change
- Recess
- Other Event

Name of Reporting School: Covert Public School

Date of Drill: 03/08/17 Time Drill was Held: 11:30 A.M. a.m. p.m.

Exact Time Required to Evacuate / Shelter / Secure: 9:00 Minutes.

Remarks: _____

This Report is for Emergency Drill # 7 for School Year: 2016- 2017

Name of Person Conducting Drill: Al Smith

Title of Person Conducting Drill: Interim Facilities Director

Signature of Person Conducting Drill: _____

Al Smith

Drill was Coordinated with:

- Office of Domestic Preparedness

Name and Title: _____

AND

- Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)

Name and Title: _____

OR

- Fire (Fire Chief or designee)

Name and Title: _____