

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill
(2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: COVERT Public Schools

Date of Drill: 5-2-16 Time drill was held: 1:52 P.M. (pm/am)

Exact time required to evacuate/shelter/secure: 2 mins.

Total Participants: 300

Remarks: Best tornado drill in last two years. (no noise)

This report is for emergency drill # 7 for school year 2015-2016

Name of person conducting drill: Jeffrey Rose

Title of person conducting drill: Facilities Director

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title Al Smith Manager

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____