



Van Buren County Emergency Management School Emergency Drills Documentation Form

* Seven-day advance notice required for proper public safety coordination.
Send notice by fax to 269-657-7787 or email to kirkr@vbco.org / polomcakw@vbco.org.

Type of Drill:

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down / Shelter in Place Drill (3 required)

Time of Drill:

- Standard
- Class Change
- Recess
- Other Event

Name of Reporting School: COVERT Public Schools

Date of Drill: 10-7-16 Time Drill was Held: 9:57 a.m. p.m.

Exact Time Required to Evacuate / Shelter / Secure: 2:15 ^{sec} Minutes.

Remarks: Student pulled alarm & S. appeared.

This Report is for Emergency Drill # #2 for School Year: 2016-2017

Name of Person Conducting Drill: G. Rose

Title of Person Conducting Drill: Facilities Director

Signature of Person Conducting Drill: [Signature]

Drill was Coordinated with:

Office of Domestic Preparedness
Name and Title: _____

AND

Law Enforcement (County Sheriff or Chief of Police or designee or Michigan State Police)
Name and Title: _____

OR

Fire (Fire Chief or designee)
Name and Title: [Signature] Fire Supervisor