

School Emergency Drills

Documentation Form

Type of Drill

Fire Drill (5 required)

Tornado Drill (2 required)

Lock Down/shelter in place Drill

(3 required)

Time of Drill

Standard

Class Change

Recess

Other Events

Name of Reporting School COVERT Public School

Date of Drill: 5-6-15 Time drill was held: 12:45 (pm/am)

Exact time required to evacuate/shelter/secure 4 mins . 20 sec

Total Participants 300

Remarks PREK TAKING NAP, TEACHER DID NOT WAKE UP STUDENTS, ANOTHER TEACHER PERMITTED STUDENTS TO PUT SHOES ON BEFORE GOING OUTSIDE

This report is for emergency drill # 6 for school year 2014-2015

Name of person conducting drill: G ROSE

Title of person conducting drill: Facilities Director

Signature of person conducting drill: [Signature]